

# Canosia Township

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Town Board: Chair Kurt Brooks, Supervisor Kevin Connick, Supervisor Dan Golen  
Clerk Susan Krasaway, Treasurer Cheryl Borndal

## **REGULAR MEETING MINUTES**

**August 2, 2017**

ATTENDING: Chair Kurt Brooks, Supervisor Kevin Connick, Supervisor Dan Golen, Clerk Susan Krasaway, Treasurer Cheryl Borndal, Road Foreman Gary Oswell, Fire Chief Gene Stevens, Asst. Chief Clyde Mortinsen, Fire Relief Treasurer Scott Mercier, P&Z Director Tim Walburg, Rec Director Mike Ellingson, and 11 residents.

Chair Brooks called the meeting to order at 7 p.m., and the pledge of allegiance was recited.

### **APPROVAL OF AGENDA, MINUTES AND TREASURER'S REPORT**

- A. **AGENDA**: Motion by Connick, seconded by Brooks, to approve the agenda with two additions: Pike Lake Landing Improvements and Building Maintenance. Motion carried unanimously, 3-0.
- B. **MINUTES**: Motion by Golen, seconded by Connick, to approve the minutes from the Regular Meeting (7/12/2017). Motion carried unanimously, 3 – 0.
- C. **TREASURER'S REPORT**: Motion by Connick, seconded by Golen, to approve the Treasurer's Report (1/1/17 –7/31/17). Motion carried unanimously, 3 – 0.

The treasurer reported we just received our MATIT workers comp dividend check and our special election reimbursement check from Proctor ISD. She will also correct an allocation mistake from this month's disbursements (The Christianson Rd gravel will be in roads, not parks and rec).

### **PUBLIC INPUT**

AAA Club: The Pike Lake Advisory Board's Larry Anderson and Ray Theobald summarized their belief that AAA should not be allowed to sell the Auto Club property. They asked the town board to review their synopsis and contact them if they'd be interested in discussing it further. The supervisors explained that at this point the township's involvement in the sale is limited to enforcing our P&Z rules. They suggested they take their concerns to Roger Anderson, who has a signed purchase agreement for the property; Anderson hopes to develop it while still keeping the golf course and beach open to the public in some capacity. The advisory board's complaints have postponed the sale.

Dan Jeziarski reported that he has received several unusual phone calls, including one caller claiming to be a reporter researching Canosia Township.

### **OLD BUSINESS**

#### **A. PLANNING & ZONING**

P&Z Director Report: Tim Walburg issued five permits in July. At Supervisor Connick's request, the P&Z commission will look into the Garden variance and the number of allowable structures.

N. Pike Lake Rd. Drainage Issue: Chair Brooks read a set of prepared responses to resident Jeff Holmes’ questions regarding the monitoring/enforcement of township P&Z concerns. Holmes was given a copy of the responses as well. P&Z Director Walburg will visit the site with Holmes to see if there are in fact violations at the neighboring property. This is part of an ongoing dispute from the past several months.

Cich Martin Rd. Roof Enforcement: Dale Cich promised Chair Brooks (via phone) that he would be relocating the roofs this month; they are currently in violation of our setback rules. The township attorney has also been asked to research our enforcement options if it proves necessary.

Blight Ordinance Draft: Chair Brooks drafted a two-page “Blight” Ordinance for the board to consider. Supervisor Golen will compile his comments for the group to review before next meeting. They all agreed the township must be clear about our definitions of “blight” (vs. just an eyesore).

**B. FIRE RELIEF**

Fire Relief Treasurer Scott Mercier presented the board with the SC-17 disclosure forms. There are 23 active members of the township volunteer fire department. To receive the maximum benefit, a member must be at least 50 years of age and have 20 years of service to the CVFD.

Reporting Forms Debate: The fire relief reporting forms are due to the state in March of every year. Our department typically submits them in September; they argue that they are at the mercy of the accountant’s busy schedule; plus, we are not penalized for submitting it at this point. The board believes this is a broken process and we should make a concerted effort to submit them on time.

Motion by Connick, seconded by Golen, authorizing Brooks to ask the Auditor’s Rose Hennessy Allen to outline in writing the correct fire relief reporting procedures; the hope is that this will benefit both the board and Fire Relief Association. Motion carried unanimously, 3 – 0.

Request for Maximum Contribution: Mercier also requested the maximum township contribution to the relief association (based on the mil levy). The minimum required contribution is \$0 in 2018, meaning the fund is fully solvent at this benefit level without any additional money from the township. However, the FD is hoping to raise the benefit from \$1,200 to \$1,500 per year of service. The board again stated they need to see all financial forms in order to discuss this further; once the benefit is raised, that decision is irrevocable. The board would also like the relief association to consider other investment options.

**C. FIRE DEPARTMENT:**

2017 FIRE DEPT. RESPONSES			
Call Type	July* #'s	Notes	Total for 2017
EMS	4		44
Medical MUA	0		3
Twp Fire	2		12
MUA Fire	1	RLFD	13
Service	0		6
<b>TOTAL</b>	<b>7</b>		<b>77</b>

\*July 12-31

Training: This month the FD took classes on pumping, driving, and propane buses.

Gutters: Motion by Connick, seconded by Golen, to approve the \$1,180 quote from Morins Siding & Window Co. for a gutter/downspout system on the east side of the fire hall. Motion carried unanimously, 3 – 0.

Retirement: Chief Stevens announced the retirement of CVFD member Laird Erikson. Erikson served for 42 years! The board all expressed their gratitude, and Erikson received a round of applause from those in attendance.

#### **D. ROADS**

Connick's Road Report: The scrub sealing of Vaux, Dunaiski and Pike Lane are complete (permanent striping coming soon). The road foreman will monitor Christianson Rd. to see how the crushed concrete is holding up; we'll re-assess in the spring. It did need some calcium chloride for dust. Gravel/grading was done at the rec area.

Daniels Rd. Drainage Issue: Motion by Brooks, seconded by Connick, to have a county engineer examine the drainage issue on Daniels Rd. and offer a recommendation. Discussion: this spring the township approved replacing a culvert/doing some ditching at the problem area; however, there is some debate about who owns an easement in question and to what extent the town is responsible for water flow onto private property. Motion carried unanimously, 3 – 0.

Kehtel Rd. ROW: Tabled.

Township Route Signs: Motion by Connick to spend approximately \$4,500 to order 29 route signs for our township route signs (\$153/sign). Discussion: the county does not feel this is a necessary expenditure. All three supervisors were ambivalent as well. There was no second, motion failed.

County Snowplowing Changes: Connick, Road Foreman Gary Oswell and a county rep toured our township roads to see which could accommodate the larger snowplowing equipment. The county has determined they will no longer plow Holly Ln., Birchway, Kehtel Rd (west of Shady Ln) and Pike Ln. We need to find a private company to plow these; Connick will draft an RFP for consideration next month.

There may also be insufficient turnarounds for Christianson Rd, Wilderness Trail, Dubla Dr., Dunaisky Rd, and Pike Lake Place. Connick will assess these further to see what changes could be made to appease the county by the "2018 plowing season" deadline; it's unclear if this means January of 2018 or the following fall/winter.

#### **E. RECYCLE SHED**

Brooks contacted Lorilee Blais from WLSSD: they are still considering our improvement grants application. They are also still planning to start their film and food waste recycling streams later this year.

#### **F. RECREATION AREA**

Dugouts: Golen said demolition will begin soon. Jay Peterson will haul the old materials away (\$1,500), the new blocks will cost an est. \$2,700, and Roger Anderson's company will construct the new one (cost: TBD, but Golen is confident they'll still be within the \$12,000 limit approved last year). The other dugout will be leveled out too.

Rec Area/Referendum Projects: The fencing will be done in the next few weeks. Golen compiled a worksheet of potential rec projects for our remaining \$36,000 in referendum money. This includes (but is not limited to): repairing the tube slide, fixing the pavilion roof, buying scoreboards, installing a swing set, designating a dog park area, painting the ice rink, constructing an entrance path to the School Forest, making the School Forest trails mowable, setting aside some possible seed money for future trail projects.

Golen will keep track of the master list and add estimated costs. The board will prioritize these projects down the line.

## **G. AIS INSPECTIONS/ LANDING IMPROVEMENTS**

Inspections: there was increased coverage on Caribou this month as requested. Inspections will continue into September, but some inspectors may be heading back to school soon. Connick and the treasurer will be tallying the remaining grant funds to maximize the remaining hours.

The DNR unexpectedly closed Birch Point landing for several days to do some dredging. They worked on the Pike Lake landing as well.

Connick is working with Wildlife Forever on some potential signage and outreach materials.

CD3 Station: no major problems reported; however, there have been a few complaints that there is no water or cleaning solutions available with the station.

**H. TRAILS**: Public Input Meeting scheduled for Sept. 6 at 5:30 p.m.

**I. AIRPORT ZONING**: Next meeting scheduled for Sept. 7.

**J. CEMETERY**: Connick suggested gauging public interest in potentially constructing a mausoleum.

**K. NEWSLETTER**: Sent out last week.

## **L. WEBSITE**

The new township website will be [www.canosiatownship.org](http://www.canosiatownship.org). The board was happy with the progress Jeff Charnes is making as he develops the site. Charnes is also teaching the clerk how to update it in the future.

**M. GOALS & PRIORITIES**: Add "Recording Township Roads" as goal #2017-4.

**N. BROADBAND**: The board will ask the CenturyLink rep to a meeting later this fall.

## **O. PLAWCS**

The lift station repairs are moving forward despite some initial issues. The PLAWCS accounting firm is now Eagle Accounting instead of Evergreen.

## **P. NOXIOUS WEEDS**

The county ag. inspector has provided the township with some educational packets to distribute to homeowners with noxious weed problems. The program is still in flux; therefore the current focus is only on education, not enforcement. Noxious Weed Inspector Gary Oswell has distributed the packets to a handful of homeowners with Japanese knotweed problems.

**Q. BUILDING MAINTENANCE**: The light is fixed. Clyde Mortinsen is cleaning up the foundation.

{NOTE: Nothing to report on PFC or RSPT }

## **NEW BUSINESS**

**A. MAT DIST. 10 MEETING (AUG. 24)**: Brooks, Connick will attend for sure; Golen is a maybe.

**B. PARKING LOT USAGE**

Someone called asking if they can have approx. 15 cars park in the town hall lot on Saturday, Sept. 23 from 2:30 p.m. to 10 p.m. They are hosting a wedding nearby. The board had no problem as long as it doesn't interfere with the recycling center; however, they would prefer it if the cars would park at the rec area instead.

**C. NATIONAL NIGHT OUT**

The board would like to consider hosting a National Night Out community event next year like several other townships. The clerk will add a reminder to our summer calendar.

**CORRESPONDENCE**

- National Night Out event flyers from Solway and Midway Townships
- WLSSD 2018 Budget public hearing notice
- SLC Comprehensive Land Use Plan workshop notice
- Fredenberg Township Newsletter

**MOTIONS TO PAY BILLS/ADJOURNMENT**

Motion by Comnick, seconded by Golen, to pay bills #19430 – 19475 and MA-2017-12. Motion carried unanimously, 3 – 0.

Motion by Comnick, seconded by Golen, to adjourn the meeting at 9:57 p.m. Motion carried unanimously, 3 – 0.

Respectfully submitted,

APPROVED:

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Susan Krasaway, Clerk  
September 6, 2017

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Kurt Brooks, Chair  
September 6, 2017