

Canosia Township

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Duluth, Minnesota 55811
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Town Board: Chair Kurt Brooks, Supervisor Kevin Connick, Supervisor Dan Golen
Clerk Susan Krasaway, Treasurer Cheryl Borndal

REGULAR MEETING MINUTES

June 7, 2017

ATTENDING: Chair Kevin Connick, Supervisor Kurt Brooks, Supervisor Dan Golen, Clerk Susan Krasaway, Treasurer Cheryl Borndal, Road Foreman Gary Oswell, Fire Chief Gene Stevens, Assistant Chief Clyde Mortinsen, P&Z Director Tim Walburg, Rec Director Mike Ellingson, and eight residents.

Chair Brooks called the meeting to order at 7 p.m., and the pledge of allegiance was recited.

APPROVAL OF AGENDA, MINUTES AND TREASURER'S REPORT

- A. AGENDA: Motion by Connick, seconded by Golen, to approve the agenda. Motion carried unanimously.
- B. MINUTES: Motion by Connick, seconded by Golen, to approve the minutes from the Board of Appeal & Equalization (5/4/2017) as written and Regular Meeting (5/3/2017) with the following changes: fix a name mistake and clarify the fine allocation information under "meeting recaps." Motion carried unanimously.
- C. TREASURER'S REPORT: Motion by Connick, seconded by Golen, to approve the Treasurer's Report (1/1/17 –5/31/17). Motion carried unanimously, 3 – 0.

Other financial info:

- The tax advancement (75%) should arrive in the next few weeks.
- Three AIS inspectors didn't get paid due to a miscommunication on the township's part.
- The treasurer prepared financial projections for the road and fire dept. funds. For discussion next month.

Policy for Contacting the Town Attorney: Motion by Connick, seconded by Golen, authorizing any supervisor to use their discretion in contacting the township attorney between meetings on the rare occasion when an urgent topic cannot wait until the board is altogether to decide whether legal fees are warranted; the contact would be limited to a single question/discussion of the topic only. Discussion: this was brought up by Brooks after Connick contacted our attorney for guidance on the AAA club sale matter; we paid the \$52 invoice this month. The supervisors all agreed that most legal expenditures should be a decision by the town board as a whole. Motion carried unanimously.

PUBLIC INPUT

Resident Dan Jezierski said he is still working on a financial report he would like to review with the treasurer.

OLD BUSINESS

A. PLANNING & ZONING

Director Report: P&Z Director Tim Walburg issued six permits in May. There is a CUP hearing tomorrow regarding a potential Martin Rd. wedding venue.

Drainage Issue: North Pike Lake Rd. residents (Holmes = 5802, Sautier = 5804, Sullivan = 5808) believe their neighbor (Kyle Anderson: 4981 Pike Lake Place) has created a major drainage issue after doing some significant landscaping/clearing on his property. Anderson does not believe he is to blame. No zoning permit was needed for his land alterations since they were more than 300 ft. from the lake.

Chair Brooks reiterated that the town board members are not water flow experts and the township does not have a storm water ordinance. However, he contacted the county (planner Mark Johnson) for advice; there may be three options for resolution: 1) civil legal dispute, 2) contacting the MPCA since more than one acre of land was disturbed/effected during construction, and 3) contacting the SLC Soil & Water Conservation District)

Motion by Comnick, seconded by Golen, authorizing the township to contact the S. SLC SWCD’s RC Boheim in hopes that he will conduct a site visit and provide his recommendations for all parties involved. Discussion: Comnick will contact Boheim asap with the goal of all neighbors meeting at the property next week. Motion carried unanimously, 3 – 0.

Vaux Rd. Garage Dispute: Resident Ross Judnick (4724 Vaux Rd) would like the township to make his neighbors (Tim & Nancy Rodd at 4704 Vaux Road) move their garage which he believes does not meet the township property line setback rules. The garage was built in 2000.

Motion by Comnick, seconded by Golen, to send a letter to the Rodd’s and compile/review all necessary documents before discussing this case further; this would include a copy of Judnick’s property survey, the Rodd’s survey (if they have one), and all related P&Z documents (i.e. the original zoning permit issued in 2000, P&Z meeting minutes from when this was first discussed in 2013, etc). Motion carried unanimously, 3 – 0.

Castle Road Cartway Research: There was never any ruling on this past legal case.

Solid Waste Issues: With regards to the property at 4773 Lavaque Rd., WLSSD says there is nothing more they can do to force additional cleanup of the burned structures. The board members will review sample blight ordinances and do some research to determine if the township should develop an ordinance of our own.

B. AAA CLUB: The club is for sale; there may be some potential offers or a sale pending.

C. FIRE DEPARTMENT

2017 FIRE DEPT. RESPONSES			
Call Type	May 2017 #'s	Notes	Total for 2017
EMS	10		34
Medical MUA	1		2
Twp Fire	2	Grass fires	7
MUA Fire	2	Hermantown grass fire, Fredenberg structure fire	11
Service	2	Tree on a line, deer clean up	3
TOTAL	17		57

The FD took a three-hour class on allergic reactions/EPI pens. They also did additional training on their new truck. The old rescue vehicle was sold to Ellsburg for \$3,500; we just received a MATIT refund check after removing it from our insurance coverage. The title for the new mini-pumper arrived.

Fire Relief: Nothing new to report/discuss.

D. ROADS

The culvert and ditch work from last month is complete; the Christianson Rd. gravel is not done yet.

Town Hall Parking Lot Paving: Motion by Comnick, seconded by Golen, to get a second quote for the paving the parking lot/repairing the Fire Hall entrance; if the second quote is higher we will award the work to Asphalt of Duluth (Quote = \$32,468.70). If the second quote is lower, we will hold off on the discussion until next month. Discussion: municipal law requires getting two quotes for all projects \$25,000 to \$100,000. If Asphalt of Duluth's quote is accepted, they are willing to do the work next week. Motion carried unanimously, 3 – 0.

SLC Winter Maintenance Inspection: Road Foreman Gary Oswell will meet with SLC next week; The county is inspecting all township roads to see if their new plowing equipment can still access all areas.

Route Sign Discussion: tabled until next month.

Road Easement Process: Brooks will forward some MAT documents to the board regarding easements.

E. RECYCLE SHED

Recycling Grant Acceptance: Motion by Comnick, seconded by Golen, to approve/accept the 2017 WLSSD Recycling Operations Grant. Discussion: we were awarded the full amount requested (\$11,660.96). Motion carried unanimously, 3 – 0.

Improvements Grant Application: The treasurer is finishing the application, due later this month. We will be requesting money to cover associated costs for paving roughly half of the parking lot.

F. RECREATION AREA

Rec Director Mike Ellingson reported:

- Percy was able to fix the rec area light pole
- He installed a new toy digger and will work on the drainage issue near the Friendship Bench
- The little league asked to store an infield groomer in the rec garage; Laird Erikson is fine with that.

The supervisors agreed that adding a recognition sign near the friendship bench would be redundant since there are already similar plaques on the bench itself. However, we will thank the scouts in the next newsletter.

G. AIS INSPECTIONS

Inspections are going well. The PLA plans to purchase vests or jackets for the inspectors. Three new AIS banners have been ordered. CD3 station will be installed soon.

H. TRAILS: The draft plan is almost complete; there will be a public meeting later this summer.

I. CEMETERY

Cemetery Rules: Motion by Comnick, seconded by Golen, to accept the revised cemetery rules with the addition of allowing solar lights contained in standard cemetery box, hanging basket or vase. Motion carried unanimously.

Cemetery Sign: Motion by Comnick, seconded by Brooks, to have the cemetery rules sign made as revised. Motion carried unanimously, 3 – 0.

J. NEWSLETTER: The board will review the draft in July.

K. PLAWCS

Stack Bros. Contract: Motion by Connick, seconded by Brooks, to approve Resolution 2017-6: Authorizing Stack Brothers Contract for PLAWCS Lift Station 3 Repair/Replacement. Motion carried unanimously, 3 – 0.

L. NOXIOUS WEEDS: Noxious Weed Inspector Gary Oswell completed his training last month.

M. MEETING RECAPS: The DAT members will re-discuss fine reimbursements in August.

(Nothing to report on Airport Zoning [no quorum], Goals & Priorities, Broadband, Website, PFC, RSPT)

NEW BUSINESS

A. TOWN HALL MAINTENANCE: Laird Erikson will repair the stucco and fix the light

B. LITTLE FREE LIBRARY: Installed. Books will be added tomorrow.

C. PIKE LAKE ASSOCIATION PANCAKE BREAKFAST

Motion by Connick, seconded by Golen, to allow the PLA to host a July 4th community breakfast in the town hall parking lot and to allocate \$500 (from the community recognition fund) to help offset their food costs.

Discussion: The breakfast is free/open to everyone, but donations are accepted. Brooks was initially hesitant to allocate township funds if the PLA would be making money in return; Connick assured them donations are welcome but not expected, and the PLA does not make money on the event. Motion carried unanimously, 3 – 0.

D. TOWN BOARD EMAIL ADDRESSES

The clerk will set up the following email addresses for the supervisors to use instead of their personal accounts: canosiakb@gmail.com, canosiakc@gmail.com, and canosiadg@gmail.com.

CORRESPONDENCE

- Annual Population Counts from the State Demographic Center: Our 2016 population was 2,189 with 839 households (these numbers are almost identical to the previous year).
- Caribou Lake Assoc., Rice Lake City and Fredenberg newsletters, Broadband survey from Solway Township

MOTIONS TO PAY BILLS/ADJOURNMENT

Motion by Connick, seconded by Golen, pay bills #19309–19359 and MA-2017-9. Motion carried unanimously, 3 – 0.

Motion by Connick, seconded by Golen, to adjourn the meeting at 9:39 p.m. Motion carried unanimously, 3 – 0.

Respectfully submitted,

APPROVED:

Susan Krasaway, Clerk
July 12, 2017

Kurt Brooks, Chair
July 12, 2017