

Canosia Township

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Town Board: Chair Penny Dieryck, Supervisor Kevin Connick, Supervisor Jeff Erikson, Clerk Amber Madoll, Treasurer Cheryl Borndal

REORGANIZATION MEETING MINUTES

April 3, 2024

ATTENDING: Supervisor Kevin Connick, Supervisor Penny Dieryck, Supervisor Jeff Erikson, Clerk Amber Madoll, Treasurer Cheryl Borndal, and Road Foreman Gary Oswell. The meeting was held in person and virtually at the Canosia Town Hall.

Penny Dieryck called the meeting to order at 6:29 p.m., and the pledge of allegiance was recited.

- A. **Selection of Chair/Vice Chair: Motion** made by Jeff Erikson, seconded by Penny Dieryck to elect Kevin Connick as town board chair. Motion carried unanimously, 3 – 0. **Motion** made by Kevin Connick, seconded by Penny Dieryck to elect Jeff Erikson as town board vice chair. Motion carried unanimously, 3 – 0.
- B. **Designate Airport Zoning and Fire Relief Board Representatives:** Motion made by Kevin Connick, seconded by Jeff Erikson that Penny Dieryck and Jeff Erikson will be the township representatives for the Airport Zoning board and that Penny Dieryck and Cheryl Borndal will be the township representatives for the Fire Relief board. Motion carried unanimously, 3 – 0.
- C. **Designate Supervisor's Areas of Responsibilities:**
 - a. The board is in agreement that Town Admin, Roads, and AIS (with Erikson taking over AIS next year) will be overseen by Connick; Recreation Area, Fire Department, and Recycling Center will be overseen by Dieryck; and Cemetery and Township Maintenance will be overseen by Erikson.
 - b. The board discussed spending limits. The board is in agreement to keep spending limits unchanged.
- D. **Goals for 2024:** The board was in agreement that the planned road work, the recreation area, and the updating of the cemetery's veteran plaque are the focus for the year.
- E. **2024-2025 Town Board Schedule:** The board is in agreement with the proposed 2024-2025 town board meeting dates as provided by the Town Clerk with the July date changed to January date changed to January 8th and the July 1st.
- F. **Compensation for Town Officers and Employees:**
 - a. **Town Supervisors:** Board is in agreement to keep compensation unchanged.
 - b. **Treasurer and Clerk:** **Motion** made by Penny Dieryck, seconded by Jeff Erikson to increase the wages of the treasurer and clerk to \$25/hour beginning May 1, 2024. Motion carried unanimously, 3 – 0.
 - c. **Fire Department:** Board is in agreement to keep compensation unchanged.
 - d. **Road Foreman and Cemetery Attendant:** **Motion** made by Penny Dieryck, seconded by Jeff Erikson to increase the wages of the road foreman and cemetery attendant to \$22/hour beginning May 1, 2024. Motion carried unanimously, 3 – 0.
 - e. **Recycling Attendant:** Board is in agreement to keep compensation unchanged.
 - f. **Groundskeeper:** **Motion** made by Kevin Connick, seconded by Penny Erikson to increase the wages of the groundskeepers to \$20/hour beginning May 1, 2024. Motion carried with Erikson abstaining, 2 – 0 – 1.

- g. Election Judges and Head Judge:** Motion made by Jeff Erikson, seconded by Kevin Connick to increase the wages of the election workers to \$15/hr for the election judges and \$16/hr for the head judges beginning May 1, 2024. Motion carried with Dieryck abstaining, 2 – 0 – 1.
 - h. AIS Inspectors:** Board is in agreement to keep compensation unchanged.
 - i. Cemetery Attendant:** Board is in agreement to keep compensation unchanged.
- G. Designation of Official Communications:** Motion made by Penny Dieryck, seconded by Kevin Connick to designate the Duluth News Tribune as the primary source for official postings. Motion carried unanimously, 3 – 0.
- H. Designation of Official Banking Partner:** Motion made by Penny Dieryck, seconded by Jeff Erikson to designate North Shore Bank as the official banking partner. Motion carried unanimously, 3 – 0.
- I. Annual Designation of Treasurer as Electronic Funds Transfer Administrator:** Motion made by Penny Dieryck, by Jeff Erikson to designate Cheryl Borndal as the electronic funds transfer administrator for Canosia Township. Motion carried unanimously, 3 – 0.

ADJOURNMENT

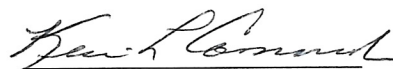
Motion by Jeff Erikson, seconded by Kevin Connick, to adjourn the meeting at 6:18p.m. Motion carried unanimously, 3 – 0.

Respectfully Submitted,



Amber Madoll, Clerk
May 1, 2024

APPROVED:



Town Board Chair
May 1, 2024